Information regarding Advising, Application, and Certification, for

FALL 2016
STUDENT TEACHERS
Certification Information for Student Teachers
The College of Education has approved a policy whereby all students completing their last semester of coursework prior to student teaching **MUST attempt** their content exams during this semester in order to be admitted to student teaching.

- If you do not attempt your content exam(s), you will not be admitted to student teaching.
- If you attempt your content exam(s), and do not successfully complete an exam, this will **NOT** prevent you from being admitted to student teaching.
- During your student teaching semester, you will be required to attempt your Pedagogy and Professional Responsibilities (PPR) examination.
Changes to State Laws

• 5 Test Attempt Maximum
• Test fee $131
How do I register for my Content Exams?

- Go to mycehd.tamu.edu
- Click on Academic Services → Certification
- Under Certification, click on Content Exam Registration
How do I register for my Content Exams?

• Complete the **Content Exam Information Form**
  – The following information must match what is listed in your TEAL account:
    • Name
    • Social Security number
    • TAMU issued email address
  – Within 48 hours of submission, the Certification Office will upload exam approval(s) to TEA

• Create an **ETS User Account** on the ETS website (testing website)

• **Register** for approved content TExES exam(s)
How do I register for my Content Exams?

CONTENT TESTS MUST BE TAKEN BY

July 9, 2016
mycehd.tamu.edu → Academic Services → Certification → Student Teacher Information
Prior to Friday, May 13, 2016:

• Complete the **Pedagogy & Professional Responsibilities (PPR) Exam Information Form**
  – Make sure you have a current email/phone number in your ETS account.
• Complete the **Certification Information Form**
Certification Information Form

• Information used to produce Letter of Intent
  – Letter of Intent will be emailed in October to email listed on form – if you do not have a form on file prior to October 15th, you will not automatically receive a letter of intent.

• Information used as final clearance after graduation
  – Certificate recommendation may be delayed if form is not submitted
Apply for Standard Certificate

- Beginning **November 15**th, Student Teachers may begin applying for Standard Teaching Certificate, **if they have completed all certification exams**

- Instructions for applying can be found on MyCEHD
  - $78 fee
  - Only submit one application, regardless of the number of content areas sought

- Applicant must complete EPP Exit Survey in order to submit application
Fingerprinting

- TEA requires that applicants for a Texas certification must be fingerprinted through the DPS vendor, **MorphoTrust USA** - [http://www.l1enrollment.com/locations/?st=tx](http://www.l1enrollment.com/locations/?st=tx)

- Fingerprint Processing Fees
  - $39.50 fee to DPS/ FBI/ TEA
  - $9.95 fee to MorphoTrust USA

- A FAST Fingerprint Pass is issued, by email, to the applicant by TEA once online payment has been made; a fingerprinting appointment cannot be scheduled without this document.

- If you have been fingerprinted prior to applying for your certificate, TEA recommends that you wait 2-3 days after you submit your standard teaching certificate application to choose a fingerprinting method. If your previous fingerprinting is in their database, it should sync up with your application during this time.
Other Items

• Certificate recommendations will not be started until final grades and graduation date are posted to Howdy
  – Recommendation process may take up to 3-4 weeks after graduation to complete
  – You will receive an email from TEA once you have been recommended and once your certificate is available in your Educator Profile

• Students eligible for ESL Supplemental certificate, but do not wish to receive certificate will not be recommended unless the following is emailed to me
  – Statement that you wish to be certified without ESL Supplemental certificate
  – Statement that you understand that in order to receive ESL Supplemental certificate in the future, you must apply for an additional certificate and pay the appropriate fees
Other Items (Cont.)

- Certification requirements ≠ Graduation requirements

- Information regarding applying for additional certificates

- PPR Exam Resources
  - ETS
  - T-CERT

- Use the **Certification Checklist** on MyCEHD to make sure you’ve completed necessary requirements for recommendation
The U.S. Department of Education recently issued a “reinterpretation” of the “highly qualified” provisions for certain elementary (defined in Texas as EC-6 teachers new to the profession after 2009-2010) that requires those holding subject-specific certification, or Special Education EC-12 certification, to take and pass an additional Core Subjects certification exam in order to be “highly qualified”. Affected teachers include those holding certification in Math/Science 4-8, ELAR/Social Studies 4-8, ELAR 4-8 and Special Education EC-12. According to TEA, passing the TExES Core Subjects EC-6 will meet this requirement.

Although we have received special permission to give you approval for the Core Subjects EC-6 exam, we are unable to recommend you for the Core Subjects EC-6 certificate at the same time that you receive your Middle Grades certificate(s). This is not allowed because the EC-6 content is not covered by your Middle Grades degree program.
Benefits to joining the Network include:

- Associate with other TAMU graduates who are educators.
- Connect with current TAMU students who are studying to be educators.
- Become part of a virtual community for Aggie educators.
- Learn of professional development opportunities offered by colleges and departments at TAMU.
- Hear about graduate programs at TAMU designed for educators.
- Be a part of future summer conferences organized by the Network.
- Promote the value of the education profession.
- Discuss the implementation of new legislation with other constituents.

Join as a student for only $10 per year!

www.aggienetwork.com/educators/
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Jennifer Lopez
Senior Academic Advisor I

Melissa Mathews
Senior Academic Advisor I

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http://tlac.tamu.edu/student-services/undergraduate-advising
Student Teaching Clearing

• TLAC advising appointments available through March 1st
• Students will be seen:
  8:30 am - 4:30 pm
  Monday - Thursday
  Walk-ins on Friday
• Suite 115 Heaton Hall
• Call 845-5312/862-4345 or schedule an appointment on Sundial (sundial.tamu.edu/tlac)

http://tlac.tamu.edu/student-services/undergraduate-advising
Coursework

• All course work needs be completed prior to student teaching.

• No classes may be taken during student teaching – no exceptions to this rule.
LOCAL PLACEMENT - Section 500
DISTANCE PLACEMENT - Section 550

TLAC:
- TEFB 426 (EC-6)
- MEFB 497 (MG)
- MEFB 497 or TEFB 429 (aggieTEACH & University Studies)
- TEED 425 (12 hr.)

http://tlac.tamu.edu/student-services/undergraduate-advising
If the “Exceptions for Verification of Enrollment” does not meet your requirements, and you need to be enrolled in 12 hours, register for:

LOCAL - TEED 425, Section 500

DISTANT - TEED 425, Section 550

http://tlac.tamu.edu/student-services/undergraduate-advising
Master of Education (M.Ed.) in Curriculum and Instruction

Diane Goldsby
Faculty Advisor/Program Coordinator
E-mail: dgoldsby@tamu.edu

TLAC Graduate Advising Office
Office Phone: (979) 862-8032
E-mail: tlacgant@tamu.edu

http://tlac.tamu.edu/degrees-and-programs/online-education
Other M.Ed. Options in CEHD

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http://tlac.tamu.edu/degrees-and-programs/online-education
RECRUIT FUTURE AGGIE TEACHERS!
Kim Parish
Associate Director of Field Placements
&
Mary Ronsonet
Administrative Coordinator

student-teaching@tamu.edu
Local

- TAMU provides university supervisor and placement
- Starting Fall 2012, TLAC places local student teachers in outlying districts within 35 miles of the TAMU campus first. This guarantees student teachers will have a sustained experience working with diverse groups of students, which will in turn increase their marketability.

http://tlac.tamu.edu/teacher-certification/field-experiences
Local

A minimum of 3 students will be placed in each outlying district, to increase opportunities for carpooling. The following school districts are within a 35-mile radius of the TAMU campus:

- Anderson-Shiro
- Caldwell
- Franklin
- Iola
- Mumford
- Navasota
- North Zulch

*Bryan ISD & College Station ISD are considered once all outlying placements have been filled.

http://tlac.tamu.edu/teacher-certification/field-experiences
Distance

- Districts around state of Texas with established TAMU agreement

- Districts are listed on application and are subject to change at any time

- Districts decide placement based on ST application and needs of district

- University supervisor hired and trained by TAMU

http://tlac.tamu.edu/teacher-certification/field-experiences
If you are interested in student teaching at a district that is not on the application and is more than 35 miles from any current partnering district, you must stay after to discuss and receive the Fall 2016 TLAC Student Teaching District Request form.

http://tlac.tamu.edu/teacher-certification/field-experiences
Your Student Teaching Placement may default to LOCAL if you:

- do not submit requested information by due dates (i.e. application, criminal history, etc.)

- have been placed on a growth plan (written concerns from TAMU Instructor)

http://tlac.tamu.edu/teacher-certification/field-experiences
Student teaching placements are impacted by:

- Certification
- Supervisor location
- Mentor teacher availability
- District decisions
- Previous field experience
- Submission of required forms
- Meeting deadlines – advising, application, STO and/or school district paperwork
- Attempt of primary content certification exam
- Special considerations on application
Email: must be tamu.edu or email.tamu.edu account

Program Information: Secondary must include certification area in space provided
  - Current: Secondary Education
    If this is incorrect, please select the appropriate certification area(s) below.
    Note: Actual certification is dependent upon the successful completion of required course work, student teaching program and state certification exams. This information is for planning purposes only.
  - If “Secondary Education”, please specify your program and certification.
    (aggieTEACH, Post Baccalaureate, Accelerate Online, STEM Minor)
    (Math, ELA, Science Comp, History, etc.)

Expected Graduation: make sure you enter appropriate semester & year

http://tlac.tamu.edu/teacher-certification/field-experiences
Application Notes

- Zip code for ST semester: based on district preference – may help districts place ST at schools in close proximity but there are no guarantees.

- Preferences (i.e. grade and content) should be varied from early field experiences.

- Special considerations: other information to consider in placement.

- Four questions: Please write at least a paragraph to thoroughly and thoughtfully answer the questions. Be sure to edit and proofread before submitting. This information is shared with your school district.

- **Realize if this information is not correct, your application will not be included in the download and therefore will be considered late.**

http://tlac.tamu.edu/teacher-certification/field-experiences
Application Notes

- Save draft: Revisions may be made to application however your information will not be finalized until you apply.

- Apply: Final submission of your application, confirmation will be sent to the TAMU email provided.

If changes need to be made after you apply, another application will need to be submitted.

The most current application submitted will be used for your student teaching placement consideration.
May I request a specific school/teacher? You may include request in the special considerations section, but there is no guarantee that it will be granted.

Student teachers may not be placed on a campus with an immediate relative.

Can I have another job while student teaching? Student teaching is considered a full-time job so employment is discouraged. If necessary, working must be limited to no more than 10-12 hours per week, preferably on weekends and may not interfere with student teaching responsibilities.

http://tlac.tamu.edu/teacher-certification/field-experiences
When is the first day of student teaching?

Student teachers begin the first official district school day (with students) after the break. Student teachers follow the school district calendar, not TAMU.

**Most public school students return on or close to August 22, 2016.**
Important Dates

- Student Teaching Applications due
  
  **Friday, February 19th by noon**

  [tlac.tamu.edu/tlac-student-teaching-application](https://tlac.tamu.edu/tlac-student-teaching-application)

- Mandatory Student Teaching Meeting
  
  **Friday, April 29th at 9:45 a.m. - 101 GSC**

- Deadline to attempt primary content certification exam
  
  **Saturday, July 9th**

[http://tlac.tamu.edu/teacher-certification/field-experiences](http://tlac.tamu.edu/teacher-certification/field-experiences)
You will not be cleared to student teach or receive your official placement until you:

- attend both mandatory STO meetings
- attend mandatory advising
- attempt primary content certification exam
- submit application
- submit requested information from STO and/or school district
Important Web Links

✓ Student Teaching Website:
  http://tlac.tamu.edu/teacher-certification/field-experiences

✓ Student Teaching Application:
  http://tlac.tamu.edu/tlac-student-teaching-application

✓ Certification Information:
  http://mycehd.tamu.edu/academic-services/certification
Monday, April 4th
The Brazos Expo Center

Great opportunity to learn more about the districts recruiting Aggie teachers.

Information and Registration:
http://educationcareerfair.tamu.edu/participant-information
Office of Student Teaching

Department of Teaching, Learning and Culture
4232 TAMU | College Station, TX 77843-4232
ph: 979.845.8254 | student-teaching@tamu.edu

Like us on Facebook: TLAC Student Teaching

Apple Always Expect More of Aggie Teachers Apple

http://tlac.tamu.edu/teacher-certification/field-experiences
New District Partnership Agreements

- The Student Teaching Office will contact the district administrator to inquire about a student teaching partnership.
- Agreements must be received by **Wednesday, February 17th**.
- Once the agreement is received, the Student Teaching Office will contact the potential university supervisor.
  - Supervisors must have at least 3 years of classroom teaching experience with a Masters Degree and experience in mentoring new teachers.
  - A TEA qualified university supervisor must be hired before placements are finalized.
- Please wait until new districts have been added to submit your student teaching application.
- An email will be sent to all student teachers with any new districts by **Thursday, February 18th**.

http://tlac.tamu.edu/tlac-student-teaching-district-request
You must submit the electronic Fall 2016 TLAC Student Teaching District Request form by 5 pm on Monday, February 8th.