Information regarding
Advising, Application, and Certification, for

SPRING 2016
STUDENT TEACHERS
Mr. Justin Smith
Assistant Director of Undergraduate Advising

Jennifer Lopez
Senior Academic Advisor I

Melissa Mathews
Senior Academic Advisor I

Charles Otto
Academic Advisor II

http://tlac.tamu.edu/student-services/undergraduate-advising
Student Teaching Clearing

- TLAC advising appointments available through November 1st
- Students will be seen: 8:30 am - 4:30 pm Monday - Thursday
  Walk-ins on Friday
- Suite 115 Heaton Hall
- Call 845-5312 or schedule an appointment on Sundial (http://sundial.tamu.edu/tlac/)

http://tlac.tamu.edu/student-services/undergraduate-advising
Coursework

• All course work needs be completed prior to student teaching.

• No classes may be taken during student teaching – no exceptions to this rule.
LOCAL PLACEMENT - Section 500
DISTANCE PLACEMENT - Section 550

TLAC:
- TEFB 426 (EC-6)
- MEFB 497 (MG)
- MEFB 497 or TEFB 429 (aggieTEACH & University Studies)
- TEED 425 (12 hr.)

http://tlac.tamu.edu/student-services/undergraduate-advising
If the “Exceptions for Verification of Enrollment” does not meet your requirements, and you need to be enrolled in 12 hours, register for:

LOCAL - TEED 425, Section 500

DISTANT - TEED 425, Section 550
Master of Education (M.Ed.)
in Curriculum and Instruction

Diane Goldsby
Faculty Advisor/Program Coordinator
422 Harrington Tower
E-mail: dgoldsby@tamu.edu

TLAC Graduate Advising Office
104 Heaton Hall
Office Phone: (979) 862-8032
E-mail: tlacgant@tamu.edu

http://tlac.tamu.edu/degrees-and-programs/online-education
Other M.Ed. Options in CEHD

Sarah Oakley
Academic Advisor II
104 Heaton Hall
Office Phone: (979) 845-5063
E-mail: sarahoakley@tamu.edu

http://tlac.tamu.edu/degrees-and-programs/online-education
RECRUIT
FUTURE
AGGIE
TEACHERS!
Certification Information for Student Teachers
• The College of Education has approved a policy whereby all students completing their last semester of coursework prior to student teaching **MUST attempt** their content exams during this semester in order to be admitted to student teaching.

• If you do not attempt your content exam(s), you will not be admitted to student teaching.

• If you attempt your content exam(s), and do not successfully complete an exam, this will **NOT** prevent you from being admitted to student teaching.

• During your student teaching semester, you will be required to attempt your Pedagogy and Professional Responsibilities (PPR) examination.
Changes to State Laws

• 5 Test Attempt Maximum
• Test fee $131
How do I register for my Content Exams?

- Go to mycehd.tamu.edu
- Click on Academic Services → Certification
- Under Certification, click on Methods Block Students
How do I register for my Content Exams?

1. Create a TEAL account and apply for access to the ECOS for Educators application.
   – TEA will send you a link to create your account.
   – You will need and use your social security number, drivers license number, and your TAMU issued email address to create the TEAL account.
   – There is a pdf on the myCEHD website with step-by-step instructions to creating your account.
2. Complete the **Content Exam Information Form**.

- The information used on this form will be used to upload your information to the Texas Education Agency (TEA) and begins the process of creating your Educator Profile with TEA. **Please allow at least 48 hours for the Certification Office to upload your information to the TEA website**
How do I register for my Content Exams?

3. Follow the **instructions** to create your user account on the Education Testing Services (ETS) website.
   - You will register for your exams via this site. All information **MUST** match your TEAL account. Current contact information is **required**.

4. Follow the **instructions** to register for your content certification exam(s).
   - The link on the myCEHD website is a pdf with step by step instructions to registration.
How do I register for my Content Exams?

CONTENT TESTS MUST BE TAKEN BY NOVEMBER 1, 2015
Student Teacher Information

- http://mycehd.tamu.edu/academic-services/certification/student-teacher-information

- mycehd.tamu.edu → Academic Services → Certification → Student Teacher Information
Prior to **Friday, December 11th**: 

- Complete the **Pedagogy & Professional Responsibilities (PPR) Exam Information Form**
  - Make sure you have a current email/phone number in your ETS account.
- Complete the **Certification Information Form**
Certification Information Form

• Information used to produce **Letter of Intent**
  – Letter of Intent will be emailed in March to email listed on form – if you do not have a form on file prior to March 15th, you will not automatically receive a letter of intent.

• Information used as final clearance after graduation
  – Certificate recommendation may be delayed if form is not submitted
Apply for Standard Certificate

- Beginning **April 15**, Student Teachers may begin applying for Standard Teaching Certificate, if they have completed all certification exams.

- Instructions for applying can be found on MyCEHD
  - $77 fee
  - Only submit one application, regardless of the number of content areas sought

- Applicant must complete EPP Exit Survey in order to submit application
Fingerprinting

• TEA requires that applicants for a Texas certification must be fingerprinted through the DPS vendor, MorphoTrust USA - http://www.l1enrollment.com/locations/?st=tx

• Fingerprint Processing Fees
  – $39.50 fee to DPS/ FBI/ TEA
  – $9.95 fee to MorphoTrust USA

• A FAST Fingerprint Pass is issued, by email, to the applicant by TEA once online payment has been made; a fingerprinting appointment cannot be scheduled without this document.

• If you have been fingerprinted prior to applying for your certificate, TEA recommends that you wait 2-3 days after you submit your standard teaching certificate application to choose a fingerprinting method. If your previous fingerprinting is in their database, it should sync up with your application during this time.
Other Items

• Certificate recommendations will not be started until final grades and graduation date are posted to Howdy
  – Recommendation process may take up to 3-4 weeks after graduation to complete
  – You will receive an email from TEA once you have been recommended and once your certificate is available in your Educator Profile

• Students eligible for ESL Supplemental certificate, but do not wish to receive certificate will not be recommended unless the following is emailed to me
  – Statement that you wish to be certified without ESL Supplemental certificate
  – Statement that you understand that in order to receive ESL Supplemental certificate in the future, you must apply for an additional certificate and pay the appropriate fees
• Certification requirements ≠ Graduation requirements

• Information regarding applying for additional certificates

• PPR Exam Resources
  – ETS
  – T-CERT

• Use the **Certification Checklist** on MyCEHD to make sure you’ve completed necessary requirements for recommendation
The U.S. Department of Education recently issued a “reinterpretation” of the “highly qualified” provisions for certain elementary (defined in Texas as EC-6 teachers new to the profession after 2009-2010) that requires those holding subject-specific certification, or Special Education EC-12 certification, to take and pass an additional Core Subjects certification exam in order to be “highly qualified”. Affected teachers include those holding certification in Math/Science 4-8, ELAR/Social Studies 4-8, ELAR 4-8 and Special Education EC-12. According to TEA, passing the TExES Core Subjects EC-6 will meet this requirement.

Although we have received special permission to give you approval for the Core Subjects EC-6 exam, we are unable to recommend you for the Core Subjects EC-6 certificate at the same time that you receive your Middle Grades certificate(s). This is not allowed because the EC-6 content is not covered by your Middle Grades degree program.
Benefits to joining the Network include:

• Associate with other TAMU graduates who are educators.
• Connect with current TAMU students who are studying to be educators.
• Become part of a virtual community for Aggie educators.
• Learn of professional development opportunities offered by colleges and departments at TAMU.
• Hear about graduate programs at TAMU designed for educators.
• Be a part of future summer conferences organized by the Network.
• Promote the value of the education profession.
• Discuss the implementation of new legislation with other constituents.

Join as a student for only $10 per year!

www.aggienetwork.com/educators/
Contact Info

Misti Corn
208 Heaton Hall
845-5360
mistihcorn@tamu.edu
Kim Parish
Associate Director of Field Placements

student-teaching@tamu.edu
Local

- TAMU provides university supervisor and placement

- Starting Fall 2012, TLAC places local student teachers in outlying districts within 35 miles of the TAMU campus first. This guarantees student teachers will have a sustained experience working with diverse groups of students, which will in turn increase their marketability.

http://tlac.tamu.edu/teacher-certification/field-experiences
Local

A minimum of 3 students will be placed in each outlying district, to increase opportunities for carpooling. The following school districts are within a 35-mile radius of the TAMU campus:

- Anderson-Shiro
- Caldwell
- Franklin
- Hearne
- Iola
- Mumford
- Navasota
- North Zulch
- Somerville
- Snook

*Bryan ISD & College Station ISD are considered once all outlying placements have been filled.*
Distance

- Districts around state of Texas with established TAMU agreement

- Districts are listed on application and are subject to change at any time

- Districts decide placement based on ST application and needs of district

- University supervisor hired and trained by TAMU

http://tlac.tamu.edu/teacher-certification/field-experiences
If you are interested in student teaching at a district that is not on the application and is more than 35 miles from any current partnering district, you must stay after to discuss and receive the Spring 2016 TLAC Student Teaching District Request form.

http://tlac.tamu.edu/teacher-certification/field-experiences
Your Student Teaching Placement may default to LOCAL if:

- you do not attend mandatory advising

- you do not submit requested information by due dates (i.e. application, criminal history, etc.)

- your SM Instructor has concerns

http://tlac.tamu.edu/teacher-certification/field-experiences
Email: must be tamu.edu or email.tamu.edu account

Program Information: Secondary must include certification area in space provided

• Current: Secondary Education
  If this is incorrect, please select the appropriate certification area(s) below.
  Note: Actual certification is dependent upon the successful completion of required course work, student teaching program, and state certification exams. This information is for planning purposes only.

• If “Secondary Education”, please specify your program and certification.
  (aggieTEACH, Post Baccalaureate, Accelerate Online, STEM Minor)
  (Math, ELA, Science Comp, History, etc.)

Expected Graduation: make sure you enter appropriate semester & year

http://tlac.tamu.edu/tlac-student-teaching-application
Application Notes

- Zip code for ST semester: based on district preference – will help districts place ST at schools in close proximity

- Special considerations: other information to consider in placement

- Four questions: Please write at least a paragraph to thoroughly and thoughtfully answer the questions. Be sure to edit and proofread before submitting. This information is shared with your school district.

- **Realize if this information is not correct, your application will not be included in the download and therefore will be considered late.**

http://tlac.tamu.edu/tlac-student-teaching-application
Application Notes

- Save draft: Revisions may be made to application however your information will not be finalized until you apply

- Apply: Final submission of your application, confirmation will be sent to the TAMU email provided

If changes need to be made after you apply, another application will need to be submitted.

The most current application submitted will be used for your student teaching placement consideration.

http://tlac.tamu.edu/tlac-student-teaching-application
• May I request a specific school/teacher?
  You may include requests in the special considerations section, but there is no guarantee that it will be granted.

  **Student teachers may not be placed on a campus with an immediate relative.**

• Can I have another job while student teaching?
  Student teaching is considered a full-time job so employment is discouraged. If necessary, working must be limited to no more than 10-12 hours per week, preferably on weekends and may not interfere with student teaching responsibilities.
Frequently Asked Questions

- When is the first day of student teaching?
  Student teachers begin the first official district school day (with students) after the break. Student teachers follow the school district calendar, not TAMU.

  Most public school students return on or close to January 4, 2016.

http://tlac.tamu.edu/tlac-student-teaching-application
Important Dates

⊙ Student Teaching Applications due

Friday, October 9th by noon

http://tlac.tamu.edu/tlac-student-teaching-application

⊙ Mandatory Student Teaching Meeting

Friday, November 20th at 10 a.m. - 101 GSC

⊙ Deadline to complete exams

Friday, November 1
Important Web Links

✓ **Student Teaching Website:**
  http://tlac.tamu.edu/teacher-certification/field-experiences

✓ **Student Teaching Application:**
  http://tlac.tamu.edu/tlac-student-teaching-application

✓ **Certification Information:**
  https://mycehd.tamu.edu/certification
Monday, November 9th
The Brazos Expo Center

Great opportunity to learn more about the districts recruiting Aggie teachers.

Information and Registration:
http://educationcareerfair.tamu.edu/participant-information
Questions?

Office of Student Teaching
Department of Teaching, Learning and Culture
102 A/B Heaton Hall
4232 TAMU | College Station, TX 77843-4232
ph: 979.845.8254 | student-teaching@tamu.edu

Like us on Facebook: TLAC Student Teaching

Always Expect More of Aggie Teachers
The Student Teaching Office will contact the district administrator to inquire about a student teaching partnership.

Agreements must be received by **Wednesday, October 7th**.

Once the agreement is received, the Student Teaching Office will contact the potential university supervisor.

- Supervisors must have at least 3 years of classroom teaching experience with a Masters Degree and experience in mentoring new teachers.
- A TEA qualified university supervisor must be hired before placements are finalized.

Please wait until new districts have been added to submit your student teaching application.

An email will be sent to all student teachers with any new districts by **Thursday, October 8th**.

http://tlac.tamu.edu/teacher-certification/field-experiences
You must submit the electronic Spring 2016 TLAC Student Teaching District Request form by 5 pm on Monday, September 28th.