



Master of Education (M.Ed.) in Curriculum & Instruction

with Reading Specialist and Master Reading Teacher Certification

I. Perspectives

A. Program Purpose and Goals

The **Master of Education (M.Ed.) in Curriculum and Instruction with literacy emphasis** program within the Department of Teaching, Learning and Culture offers students the opportunity to earn their Master's degree along with completing coursework for two state certifications at the same time: **State of Texas Reading Specialist** and State of **Texas Master Reading Teacher**.

Research tells us that many teachers lack the knowledge necessary to deliver evidence-based literacy instruction (Binks-Cantrell, Joshi, Washburn, 2012; Binks-Cantrell, Washburn, Joshi, & Hougen, 2012; Cunningham, Zibulsky, Stanovich, & Stanovich, 2009; Moats, 2014), and we also know from personal experience that many schools across Texas desire their teachers to have additional literacy training and expertise. The Master of Education in Curriculum and Instruction with literacy emphasis program can help address these needs by offering distance education and face-to-face delivery options.

There are seven specific RDNG courses that must be completed to fulfill the coursework requirements for the State of Texas Reading Specialist certification: RDNG 602 (Prev. 674), 603 (Prev. 649), 604, 616, 620, 605 (Prev. 642), and 609 (Prev. 650). Four of these same seven courses also fulfill the coursework requirements for the State of Texas Master Reading Teacher certification: RDNG 602, 604, 616, and 605.

There are also three other RDNG courses that are recommended as electives (RDNG 612, 613, and 630) from which students can choose to fulfill the remaining 6 hours necessary for their Master's degree. These courses are outlined on the degree plan included at the end of this document.

B. Distance Education Delivery Option

To reach more potential students and current/future teachers across the state of Texas and beyond, a distance education option for the program was added in the Spring of 2018. Offering distance education options for all of the required certification courses also offers

students in other online Master's programs the opportunity to complete the required coursework for the state certifications as electives if they wish to do so.

The online program offering of the Reading Specialist certification includes both asynchronous and synchronous online classes for students. Asynchronous courses are those where students complete course requirements, as indicated by the syllabus and deadlines, on their own time. Three online courses are offered asynchronously: RDNG 602, 603, and 620. Four courses are offered synchronously, which means the classes occur on set schedules and time frames in conjunction with the face to face section of the course. These classes include: RDNG 604, 616, 605, and 609. Students enrolled in those classes will join the face to face class via video conference.

Students joining face to face classes via video conference participate in class just as if they were attending in person. They are provided electronic copies of PowerPoints, documents, and any other materials being utilized in class ahead of time. They are encouraged and asked to participate in discussions and are placed with a partner or small group for breakout discussions/work.

For the reading clinic practicum courses (RDNG 604 and 605), students are asked to find a struggling reader from their community and video record some of the assessment and instructional sessions (with necessary permissions secured and precautions taken for video recording). Standardized tests used in the reading clinic are shipped to students at a distance and they will sign an agreement to assume responsibility for returning the tests in quality condition via a prepaid shipping label. Money generated from the distance education fees as well as the reading clinic fees will be used to pay for the shipping of tests. The three other RDNG courses recommended as electives (RDNG 612, 613, and 630) are also offered online.

References

- Binks-Cantrell, E., Joshi, R. M., & Washburn, E. (2012). Validation of an instrument for assessing teacher knowledge of basic language constructs of literacy. *Annals of Dyslexia, 62*, 153-171.
- Binks-Cantrell, E., Washburn E. K., Joshi, R. M., & Hougren, M. (2012). Peter effect in the preparation of reading teachers. *Scientific Studies of Reading, 16*, 526-536.
- Cunningham, A. E., Zibulsky, J., Stanovich, K. E., & Stanovich, P. J. (2009). How teachers would spend their time teaching language arts: The mismatch between self-reported and best practices. *Journal of Learning Disabilities, 42*, 418-430.
- Moats, L. C. (2014). What teachers don't know and why they aren't learning it: Addressing the need for content and pedagogy in teacher education. *Australian Journal of Learning Difficulties, 19*, 75-91.

II. Program Admission

All M.Ed. with literacy emphasis applicants must meet minimum requirements as set by Texas A&M University. While satisfying the minimum admission criteria qualifies the applicant to be considered, meeting minimum criteria for admission to the university does not guarantee admission to this program. A departmental admission committee considers all criteria with emphasis on prior professional experiences having prepared the individual for roles where literary expertise might be valuable and best applied. Excellent writing skills are also highly valued.

Applicants must submit an Apply Texas application with all TLAC Departmental requirements uploaded in the Applicant Information System to be fully considered for admission. Students should visit <http://tlac.tamu.edu/admissions/graduate-admissions/med-and-ms-admission-requirements> to read the specifics about the admissions process.

A. Minimum Criteria for Admission

Applications are considered for spring, summer and fall admission to the program. March 1st is the deadline for summer and fall admission, and October 1st is the deadline for spring admission. The GRE General test is not required to be eligible for admission to the program. This program **does not** provide initial teacher certification. These criteria include:

- **Apply Texas application**, including \$65 non-refundable fee: www.applytexas.org
- **Official transcripts and records**: submitted directly to Graduate Admissions Processing
- **Three essays uploaded in one document to Texas A&M's Applicant Information System**: <https://applicant.tamu.edu/>
- **Three letters of recommendation** submitted through the Texas A&M electronic Applicant Information System: <https://applicant.tamu.edu/>
- Minimum 2.75 GPR
- Hold a valid Texas teacher certification through TEA

B. Overview of Certification:

- The Master Reading Teacher requires four courses, which are specifically outlined on the degree plan included. Upon student completion of four courses and your Master's degree, students will take the state Master Reading Teacher certification exam and complete three years of teaching experience before it is listed on a TEA certification.
- The Reading Specialist certification requires the same four courses as the Master Reading Teacher, as well as three more specific RDNG courses (for a total of seven courses).

III. Contact Information

The Department of Teaching, Learning and Culture (TLAC) administrative offices are located on the third floor of Harrington Tower (EDCT). Faculty offices are located on the second, third, and fourth floors of EDCT. The Graduate Advising Office is located in Harrington 211.

- **College of Education and Human Development (CEHD)**

- Dean: Dr. Joyce Alexander
- Associate Dean of Academic Affairs: Dr. Beverly Irby
- Certification Program Coordinator: Misty Corn

- **Department of Teaching Learning and Culture (TLAC)**

- Department Head: Dr. Michael de Miranda
- Faculty Program Director: Dr. Emily Cantrell
- Associate Director: Ambyr Rios
- Senior Graduate Academic Advisor: Kara Bond
- Academic Advisor II: TBA

IV. Master Reading Teacher Certification

The **Master Reading Teacher (MRT) certification program** requires students contact an advisor at the time of admission into the master's graduate program in order to be eligible to pursue MRT certification. Intention to pursue certification can also be indicated on the departmental application. Students will need to provide a TEA ID# and a UIN within 7 days of their acceptance notification.

The MRT is a State of Texas teaching certification that requires:

- **4 Specific Courses** (see below)
- The **successful completion of a TExES examination** given by the State
- **A valid Texas teaching certificate**
- **Three years of successful teaching experience** in an accredited school (can be completed before, during, or after coursework)
- **Guidelines** can be found on the SBEC website, http://tea.texas.gov/Texas_Educators/Certification/Additional_Certifications/Student_Services_Certificates/

The course requirements for the MRT are as follows:

- **RDNG 602 (Prev. 674) Teaching Reading in the Elementary Grades.** This course surveys the current basics in the teaching of reading in the elementary school. It should be taken prerequisite to the remaining courses.
- **RDNG 604 Reading Diagnosis.** This course deals with diagnosing the reading problem of a child using formal and informal assessment procedures. It must be taken prerequisite to or concurrent with RDNG 642 below.
- **RDNG 605 (Prev. 642) Practicum in Literacy Intervention.** This course deals with remediating the reading problem of the same child assessed in RDNG 604. RDNG 604 and RDNG 642 offer a sustained experience in dealing with the reading problems of a child.
- **RDNG 616 Organization and Leadership of Reading Programs.** This course deals with administering the school or district reading program and providing in-service work for teachers of reading.

Please note: The Master Reading Teacher Certification can be earned in conjunction with the Reading Specialist Certification.

V. Reading Specialist Certification

A. Overview

The Reading Specialist certification program requires admission to the master's graduate program in the Department of Teaching, Learning, and Culture. The Reading Specialist certification program requires students contact an advisor at the time of admission into the master's graduate program. Intention to pursue certification can also be indicated on the Apply Texas application. Students will need to provide a TEA ID# and a UIN within 7 days of their acceptance notification.

The Reading Specialist certificate is a State of Texas teaching certificate that requires:

- 7 Specific Courses (see below)
- The successful completion of a TExES examination given by the State
- A valid Texas teaching certificate
- Two years of successful teaching experience in an accredited school (can be completed before, during, or after coursework)

- Current guidelines can be found on the TEA website, http://tea.texas.gov/Texas_Educators/Certification/Additional_Certifications/Student_Services_Certificates/
- Reading Specialist certification can be earned in conjunction with the Master Reading Teacher certification.

Core courses for the M.Ed.

- **EDCI 602:** Cultural Foundations of Education
- **EDCI 644:** Curriculum Development
- **EDCI 673:** Analysis of Teaching Behavior

B. Required reading courses

Survey Courses: These courses are survey courses designed to introduce current practices in teaching reading, EC-12. At least one of these should be taken prerequisite to or concurrent with any other RDNG courses in the program.

- **RDNG 602 (Prev. 674): Teaching Reading in the Elementary Grades**
- **RDNG 603 (Prev. 649): Using Advanced Literacy to Teach and Learn across Disciplines**

Advanced Courses:

- **RDNG 604:** Reading Diagnosis
- **RDNG 616:** Organization and Leadership of Reading Programs
- **RDNG 620:** Literacy and Language
- **RDNG 605 (Prev. 642):** Practicum in Literacy Intervention
- **RDNG 609 (Prev. 650):** Foundations of Reading Instruction

Other Recommended Courses:

Because the Reading Specialist certificate covers EC-12, students are encouraged to take courses in child and adolescent development unless prior coursework and experience have satisfied this requirement. Typical courses include: EPSY 646 Issues in Child and Adolescent Development, EPSY 321 Adolescent Development for those with elementary or middle grade certification, or EPSY 320 Child Development for those with secondary certification.

- **RDNG 612:** Children's Literature and Literacy
- **RDNG 613:** Multicultural Children's Literature and Literacy
- **RDNG 630:** Writing Development Assessment and Instruction

VI. Reading Certification Guidelines

1. Students must declare that they are interested in the option to pursue the MRT and/or Reading Specialist certification(s) when accepting the admission offer for the master's graduate program.
2. Students can later choose not to take the certification exams but will not be able to change their mind after 6 months of graduation have passed.
3. Students must take the exams within 6 months of graduation.
4. When students declare their interest in pursuing certification upon accepting admission into the program, they must also claim a TEA ID# if they do not already have one. The TEA ID# must be claimed at the time of admission into the master's program.
5. All requested information must be provided by the student by the deadlines provided.
6. During the final semester of coursework, students will notify contact of their intention to graduate and take the certification exam(s).
7. Students will need to provide the following documentation: TEA ID#, UIN, Service records documenting teaching experience at an accredited school.
8. The student cannot test until they have completed all required coursework. The test must be taken before 6 months have passed. Students will not receive certification until they have received their diploma, passed the exam, and have provided documentation of past teaching experience (2 years for the Reading Specialist and 3 years for the MRT).
9. If the student does not yet have the required teaching experience, they can still be approved to take the exam(s), but certification will not take place until they can send us a service record that demonstrates successful completion of the required teaching experience at an accredited school.
10. Teaching experience cannot be satisfied by pre-certification observation hours or student teaching.
11. Teaching experience cannot be satisfied by substitute teaching experience.
12. Students who did not declare intention to be certified at the beginning of their program (upon admission) cannot be approved to take the exam(s).
13. Students who began their graduate studies prior to 2014 can no longer be approved to take the exam(s).

VII. Certification Application Procedures

Prerequisites:

- Student must have at least a master's degree.
- Student must have at least two years full-time teaching experience.
- Student must have a valid Texas teacher certificate.
- Student must have completed required coursework.

The following documents must be submitted with the attached form:

- Original transcript(s) of all courses taken towards certification. Transcripts are needed only if courses were not taken at TAMU-College Station.
- Copy of teacher certificate.
- Copy of teaching record showing at least two years full-time teaching experience.
- Copy of TExES scores. Student must provide a copy of scores even though TAMU has been designated as recipient of scores.
- Complete the College of Education and Human Development Certification Office form.

NOTE: Certificate applications are forwarded to the College of Education and Human Development Certification Coordinator. You will receive an email notification when your certificate has been approved.

VIII. Admitted Application Information

Aggie Information You Need

- **Office of Graduate and Professional Studies (OGAPS)** (*for degree plan and long-form petition needs*): <https://ogsdpps.tamu.edu/default.aspx>
- **Howdy!** (*to register for classes, view transcript, view grades, finances and apply for graduation*): <https://howdy.tamu.edu/uPortal/normal/render.uP>
- **Scholarships and Financial Aid**, 979-845-3236, financialaid@tamu.edu
- **Student Business Services**, 979-847-3337, sbs@tamu.edu
- **eCampus login & online student community**: <http://ecampus.tamu.edu/>
- **Admissions** (*to transfer credits, send final transcripts, etc.*): 979-845-1060, admissions@tamu.edu
- **Ambyr Rios, Assistant Director of Online Education**, ambyrrios@tamu.edu, 979-862-8122
- **OGAPS Calendar** (download this): <http://ogaps.tamu.edu/Buttons/Calendars>
- **Distance Education Texas A&M page** (including tips for success): <http://distance.tamu.edu/Tips-for-Success>
- **Department of Teaching, Learning and Culture (TLAC) website**: <http://tlac.tamu.edu/>
- **TLAC Facebook Page**: <https://www.facebook.com/tlac.tamu.edu/>

Steps to M.Ed. Success: Earning your M.Ed. in Curriculum & Instruction

Step	What to Do	When	Approved by
1	Accept offer of admission to certification program; communicate with faculty advisor to plan course of study for first semester; work with advisor to process all paperwork	Before first semester registration	Faculty Advisor, Advisor
2	Attend new student orientation	Before the start of your first full semester	Faculty Advisor
3	Complete CITI training	Before the end of your first semester	Advisor
4	Successfully complete first semester of coursework, maintaining at least a 3.0 GPR	First semester (and each semester thereafter)	Advisor
5	Establish committee chair; find two other committee members; submit your degree plan online	When you are registered for your 15 th hour of coursework	Advisor, chair, department head, OGAPS
6	Update your degree plan using a long-form petition if courses taken differ from those on the degree plan	When earning credit hours 15-36 of your degree	Advisor, chair, department head, OGAPS
7	Email your chair when you are entering your final semester of coursework to schedule your final exam. Download and complete the "Request and Announcement of Final Exam" form from OGAPS.	Final semester of courses	Advisor
8	Complete Certification Application document. Check to make sure degree program and committee chair are up to date and course work is complete	Before applying for graduation	Advisor, chair and department head
9	Apply for a degree online at the Howdy portal; pay graduation fee	During first week of final semester; pay graduation fee; see OGAPS calendar	OGAPS
10	Graduation; arrange for cap and gown at graduation.tamu.edu	After you apply for graduation before deadline	
11	Take certification test and apply for certification through TEA	After approved by certification office	CEHD Cert Office
*	Update your distance location in Howdy	Each semester	Registrar

Registration Important Facts

Full Time

Nine hours Fall/Spring; six hours Summer in any combination for full summer benefits or three hours in any combination for an individual summer session

Half Time

In order for domestic graduate students to be eligible for financial aid, they must be registered at least half-time. Half-time registration means

- Fall/Spring – 5 hours
- 10 Week Summer – 3 hours
- 5 Week Summer – 2 hours

Continuous Enrollment

Non-thesis students must maintain continuous enrollment until all degree plan courses are completed. Failure to register for a consecutive two full semesters will yield the need to reapply to the program.

Transfer Work FAQs

Can I transfer courses?

You can transfer up to 12 hours of Master's course work from outside A&M with faculty advisor and OGAPS approval. This coursework must be from an accredited/ approved institution, be a 3-credit hour course offered for graduate credit and syllabus must be approved by faculty advisor.

How do I list transfer courses on my degree plan?

List them on the degree plan as transfer work and indicate from which university they are being transferred. List them exactly as they appear on the transcript from that institution.

How are courses transferred?

Transfer work will not appear on your Texas A&M transcript until a degree plan including the transfer work has been approved by the Office of Graduate and Professional Studies. Once the degree plan with the transfer work has been approved, OGAPS will request that approved transfer courses be added to your TAMU transcript.

How do I add transfer work if my degree plan has already been approved?

By filing a petition with the Office of Graduate and Professional Studies requesting that the transfer courses be added to the degree plan.

What if I have not yet taken the transfer course, but plan to do so?

List the course on your degree plan or petition just as you would other transfer courses, but indicate the semester in which the course will be taken and the university where it will be taken.

Filing a Degree Plan for Online M.Ed. Curriculum & Instruction Majors

These instructions apply **ONLY** to the following M.Ed. in Curriculum & Instruction online program area: **Reading**.

Students enrolled in their **15th credit hour** must file a degree plan. After this semester, OGAPS places a **hold** on student accounts without an approved degree plan on file. **This hold will prevent you from registering for classes.** Before you begin, you will need the name of your TLAC faculty advisor and a list of the courses you plan to take.

1. Go to <https://ogsdpps.tamu.edu>. Login to the student account.
2. Select the "Create New Degree Plan" link.
3. Click "Add" on the next screen to create a degree plan.
4. Select "TLAC | Teaching, Learning and Culture" for the department.
5. Select "Master of Education" for the degree.
6. Select "EDCI | Curriculum & Instruction" for the major.
7. Select "No Thesis Dist Ed" for the option. You must choose this option to be properly coded **and exempt you from the thesis requirement. The code will read "NDE"**.
8. Next, you will enter all the courses you have taken, the courses you are taking now, and the courses you plan to take in the future (based on your Reading degree plan). These courses should total 36 hours.
9. You will now input the name of your chair and two committee members. Check with Dr. Cantrell to assist you with finding additional committee members.
10. Once you choose a chair from the drop-down menu, click "Add Member" then click "Finish."
11. At this point, your degree plan is ready to be audited. Click "Degree Plan" then "Audit."
12. Next, click the "Degree Plan Screen" link and on the next screen click "Submit." If you do not "submit" the degree plan, it will not route forward for approval.
13. At this point, you have finished and completed the degree plan submission process.

Filing a Long-Form Petition

(If courses taken are different than those on your approved degree plan)

- 1) Go to the OGAPS website: (<https://ogsdpps.tamu.edu>)
- 2) You will select "Create petition" and then "Long form petition"
- 3) After that, you add and delete courses until your degree plan is correct
- 4) Don't forget to click "Audit" and then reopen it to select "Submit".

Master of Education (M.Ed.) in Curriculum and Instruction (C&I)

with emphasis in Reading/Language Arts leading to Reading Specialist Certification*

The M.Ed. degree requires 36 credit hours

Required Core Courses		
Course Number	Course Title	Credit Hours
EDCI 602	Cultural Foundations of Education	3
EDCI 644	Curriculum Development	3
EDCI 673	Analysis of Teaching Behavior	3
Total		9

Departmental Required Electives		
Course Number	Course Title	Credit Hours
RDNG 602 (674)*+	Developmental Reading in the Elementary School	3
RDNG 603 (649)*	Reading Instruction in High School and College	3
RDNG 604*+	Reading Diagnosis	3
RDNG 616*+	Organization and Supervision of Reading Programs	3
RDNG 620*	Literacy and Language	3
RDNG 605 (642)*+	Clinic Teaching in Reading	3
RDNG 609 (650)*	Foundations of Reading Instruction	3
RDNG 630	Writing Development Assessment and Instruction	3
RDNG Electives	Choose one: RDNG 612: Children’s Literature and Literacy OR RDNG 613: Multicultural Children’s Literature and Literacy	3
Total Number of hours for degree		36

***Courses required for the Reading Specialist Certification.**

+Courses required for the Master Reading Teacher Certification.

Additional certification requirements must be met to be eligible for the Reading Specialist or Master Reading Teacher Certifications. Please contact an advisor for additional information.



TEXAS A&M UNIVERSITY

Teaching, Learning
& Culture

M.Ed. with Literacy Emphasis: Now That You're Admitted

- **Set up your NetID (<http://gateway.tamu.edu>):** Your NetID is the main log on to access information at Texas A&M.
- **Familiarize yourself with the Howdy Portal (howdy.tamu.edu)**—it will provide you with valuable information regarding registration information, eCampus, TAMU Email, tuition & fees, scholarships & financial aid, grades & transcripts, etc. You will log in using your NetID and password.
- **Access your TAMU Email:** You can set-up your campus email when you set-up your NetID. **All correspondence from your professors, the graduate advising office, and the university will be sent to your TAMU email**—be sure to check your account on a regular basis, especially during your last semester before graduation.
- **Contact your assigned faculty advisor.** In a few short days, you will receive the name of the temporary faculty advisor assigned to you. Your faculty advisor will assist you with all matters related to program coursework and forming your graduate committee. It is essential that you maintain regular communication with your faculty advisor to ensure that you fulfill all the necessary requirements to obtain your degree. **Your temporary faculty advisor will be listed on your admission letter.**
- **Review the Office of Graduate and Professional Studies new graduate student orientation online:** <http://ogaps.tamu.edu/New-Current-Students/New-Graduate-Student-Orientation>. You are welcome to attend this orientation in person but are not required. Please review the “Presentation Materials” at the bottom of the page in the link provided above.
- **General information on student resources and services for distance education students:** <http://distance.tamu.edu/>
 - Online bookstore (<http://tamu.bncollege.com/>)
 - eCampus link (<http://ecampus.tamu.edu/>)
- **Check Payment or Make Payment for Tuition:** <https://aggie-pay.tamu.edu>

- **Complete the required CITI training during your first semester to prevent being blocked from future registration.** An email will be sent to your TAMU email account with instructions.
- **The semester when you will complete 15 credit hours, you will need to file a degree plan on the Office of Graduate Studies website (<https://ogsdpss.tamu.edu>).** You will list the courses you have taken, are currently taking, and courses you plan on taking in the future. Your degree plan must have 36 hours (M.Ed. non-thesis, no final exam, distance education). Your degree plan will also require that you list a chair—again, your faculty advisor will assist you in selecting a chair.
- **Sign-up and attend (online or in-person) our Online M.Ed. New Student Orientation** on May 19, 2018.
- **Join the TLAC Graduate Student Association (GSA) and follow the TLAC Facebook page.** The GSA is a student-run organization that provides members with valuable information pertaining to life as a graduate student, research opportunities, guest speakers, job search tools, etc. <http://tlac-gsa.tamu.edu/>. **TLAC Facebook page:** <https://www.facebook.com/tlac.tamu.edu/>
- **Important Websites:**
 - **Howdy Portal-** <https://howdy.tamu.edu/>
 - **TLAC homepage-** <http://tlac.tamu.edu/>
 - **Office of Graduate Studies (OGS)-** <http://ogs.tamu.edu/current-students/>
 - **Office of the Registrar homepage-** <http://registrar.tamu.edu/>
 - **Scholarships & Financial Aid-** <https://financialaid.tamu.edu/Default.aspx>
 - **Student Business Services-** <http://sbs.tamu.edu/>

If you have any questions/comments/concerns, feel free to contact Ambyr Rios at ambyrrios@tamu.edu or (979) 862-8032. Congratulations and all the best throughout your graduate experience at Texas A&M.



Online M.Ed. in Curriculum & Instruction with Reading & Literacy Emphasis Acceptance Agreement

Please read each statement carefully, initial to indicate your understanding and acceptance, and sign below.

- I am accepting the offer of admission to the M.Ed. program with Reading emphasis in Curriculum and Instruction in the Department of Teaching, Learning and Culture at Texas A&M University.
- I agree that, if I intend to pursue the Reading Specialist Certification option, I have read the Reading Specialist requirements at <https://tlac.tamu.edu/academics/reading-specialist-certification/> and am aware of the prerequisites and requirements in place for this certification.
- I understand that if I intend to pursue the Reading Specialist Certification option, I must claim a TEA ID# or provide my existing TEA ID# by sending it to Ambyr Rios at ambyrrios@tamu.edu **before the first day of classes begin. Failure to do this could prevent certification in the future.**
- I understand that once I receive approval to take the Reading Specialist certification exam, I must take the exam within six months of graduation.
- I understand that I am required to set up my NetID (<http://gateway.tamu.edu>) and log-in to the Howdy Portal (howdy.tamu.edu).
- I understand I will need to contact my assigned Temporary Faculty Advisor prior to course registration.
- I have read the information on the “Now That You’re Admitted” form included in my admissions letter.
- I understand I **must maintain a 3.0 GPR at a minimum** to be in good academic standing and continue in this program. Only courses with a grade of “C” or higher are permitted on my degree plan.
- I have received the link to the Office of Graduate and Professional Studies office (OGAPS), <http://ogaps.tamu.edu>, and the new student orientation link, <http://ogaps.tamu.edu/New-Current-Students/New-Graduate-Student-Orientation>.

- I understand I will need to set up a TAMU email account through the University, and that all official correspondence from the University and the Department will be sent to only that email address. I can do this at <http://gateway.tamu.edu>.
- I have read the attached instructions for **CITI IRB** training and understand that I am required to take this training during my **first semester of attendance**. If I do not complete the training, a hold will be placed on my account preventing registration for future courses.
- I understand that I will need to file a degree plan during the semester that I will be completing my **15th credit hour**. I will need to contact my faculty advisor for instructions on forming my committee. I will file my degree plan at <https://ogsdpss.tamu.edu/>.

Printed Name: _____

Signature: _____

Date: _____

Please complete and email this form to Ambyr Rios at ambyrrios@tamu.edu by May 1, 2018 if you are accepting the offer of admission. If for some reason you are unable to return it by that date, please contact Ambyr to let her know. This can also be mailed to Ambyr Rios at 4232 TAMU, College Station, TX 77843-4232.